

# Dorset Health and Wellbeing Board

Minutes of the meeting held at County Hall, Colliton Park, Dorchester,  
Dorset, DT1 1XJ on Wednesday, 13 September 2017

## Present:

Rebecca Knox (Chairman)  
Forbes Watson (Vice-Chairman)

## Members Attending

Ben Ansell (Chief Fire Officer, Dorset and Wiltshire Fire Authority), Steve Butler (Elected Borough/District Councillor (East Dorset District Council)), Benjamin Chennell (Local Executive Teams), Helen Coombes (Transformation Programme Lead for Adult and Community Forward Together Programme, Dorset County Council), Tim Goodson (Clinical Commissioning Group), Margaret Guy (Healthwatch), Rebecca Kirk (Dorset District and Borough Councils' Officers), Bennett Low (NHS England), Patricia Miller (Local NHS Provider Trust), David Phillips (Director of Public Health, Dorset, Bournemouth and Poole) and Simone Yule (Locality Executive Teams).

## Reserve Members Attending

Rachel Partridge, Public Health Dorset (Reserve)  
Timothy Yarker, Elected District/Borough Councillor (West Dorset) (Reserve)

## Guest Speakers for the North Dorset Locality Group item

Cllr Andrew Kerby (Locality Group Chairman) and Keith Harrison (Community Health & Wellbeing Officer, North and Mid Dorset Clinical Commissioning Group)

## Officers Attending:

Fiona E King (Communications Officer) and Helen Whitby (Senior Democratic Services Officer).

(Notes: (1) These minutes have been prepared by officers as a record of the meeting and of any decisions reached. They are to be considered and confirmed at the next meeting of the Dorset Health and Wellbeing Board to be held on **Wednesday, 8 November 2017**.

(2) Board agendas and reports are available via  
<https://www.dorsetforyou.com/countycommittees>)

## **Apologies for Absence**

23 Apologies for absence were received from David Haines, Mike Harries, Debbie Simpson and Sara Tough. Apologies were also received from Graham Duggan, David Flag and Ron Shields (Reserve Members).

## **Code of Conduct**

24 There were no declarations by members of disclosable pecuniary interests under the Code of Conduct.

## **Minutes**

25 The minutes of the meeting held on 21 June 2017 were confirmed and signed.

## Matter Arising

The Chairman highlighted that the minutes did not reflect the informal part of the meeting and would discuss how this could be achieved with officers.

## Public Participation

### 26 Public Speaking

There were no public questions or statements received at the meeting in accordance with Standing Order 21.

### Petitions

There were no petitions received at the meeting in accordance with the County Council's Petition Scheme.

## Better Care Fund Submission 2017/19

27 The Board considered a joint report by the Corporate Director for Children, Adults and Communities, Dorset County Council, and the Director of Operations, Dorset Clinical Commissioning Group which sought retrospective approval of the Better Care Fund Plan 2017/19 which had been submitted earlier that the week. The finalised plan had been sent to members and published following its submission.

The Transformation Programme Lead for Adult and Community Forward Together Programme, Dorset County Council, presented the report highlighting the importance of the Board's role in addressing inequalities and promoting people's independence. The Plan linked with the Board's strategic objectives, particularly with regard to closer working between health and social care and set out how funding was going to be spent. She suggested that the Board scrutinise its impact in January 2018.

In discussion the following points were made:-

- Existing services might be able to diversify to address gaps in provision rather than new services being introduced which later proved unsustainable and were more expensive.
- Knowledge and data about local areas needed to be better in order to identify unmet needs.
- Healthwatch was currently being re-commissioned by the County Council and some of their work needed to be incorporated into the County Council's quality tool.
- A formal agreement between the County Council and Healthwatch was needed so that Healthwatch information about care homes could be regularly received.
- The need for better data to be obtained and shared by all in order to improve decision making and allocation of resources.
- The significant risk attached to the £10.4m adjusted deficit for the Dorset NHS collaborative as a whole.
- The cultural differences between teams involved and the need for them to work differently to achieve the shared aim.
- The need for the Plan to address high impact changes across Dorset.

The Board noted that access to primary care and waiting times for care assessments and implementation of care plans were Healthwatch's areas of focus for the current year.

The Chairman stated that she hoped in future for plans to be approved by the Board, rather than retrospectively. The submission timetable meant that this had not been possible.

### Resolved

That the Better Care Fund Plan 2017/19 and the governance arrangements for implementation which will be undertaken on behalf of and reported back to the Board on a quarterly basis be approved.

## **Update on Sustainability and Transformation Plan (STP), with a focus on Prevention at Scale**

28 The Board considered a report by the Portfolio Director for Prevention at Scale, Public Health Dorset, which set out headline progress across the Sustainability and Transformation Plan (STP) as a whole, progress following the Living well thematic discussion at the last meeting, and a brief overview of the Starting Well work stream as a background to the thematic discussion following the meeting.

The Director of Public Health presented the report highlighting the good progress being made to embed prevention at scale in locality plans in order to address need. He referred to the following item which focussed on the work of the North Dorset Locality Group with the intention that its successes would be rolled out across Dorset. The Board noted and welcomed the recent successful bid for Sport England Active Age funding which would support prevention at scale work for older people.

Members welcome the progress being made and highlighted the importance of bringing prevention at scale to life through their day to day working and linking this with the Board. It was noted that the GP capacity work referred to in Appendix 3 of the report was progressing, and that there was Alliance funding available to support this. Details would be forwarded to the appropriate officer by the voluntary sector representative.

### **Resolved**

1. That the update on the Sustainability and Transformation Plan and progress on prevention at scale be noted.
2. That the ongoing work within the Board and back in their respective organisations and communities be supported.

## **Health and Wellbeing Locality Groups Update**

29 Following consideration of a report at its last meeting, the Board considered a further report by the General Manager Public Health and Housing, Purbeck District Council, which provided an update on the work of the area Health and Wellbeing Locality Groups.

Members noted that five Locality Groups were up and running and at different stages of development with particular gaps in Mid and South Dorset. The different levels of support provided for Locality Groups and the need for better commitment was highlighted.

In discussion it was noted that:

- The work of the East Dorset Locality Group currently centred on the older age group and needed to broaden to include other age groups.
- Progress in West Dorset was slow, but the Locality Group was to hold its first meeting later in the month. A Clinical Commissioning Group (CCG) lead and other members were still to be identified. The Vice-Chairman would discuss CCG involvement outside of the meeting.
- The Purbeck Locality Group did not currently have CCG support. The Vice-Chairman would address this outside of the meeting.
- The Fire Authority and Police were keen to support Locality Groups but needed information about Group locations and areas covered in order to ensure that the right officers were available to support delivery. This request had been made at the previous meeting.
- That Public Health staff would be allocated to each of the districts in order to help with the roll out of prevention at scale.
- That some financial support for Locality Groups was vital.

**Resolved**

1. That the update on the position of the current Health and Wellbeing Locality Groups be noted and that the ongoing work within the Board be reported back to the respective organisations and communities linked to the groups.
2. That the revised terms of reference be agreed.

**North Dorset Case Study**

- 30 The Board received a presentation from Cllr Andrew Kerby, Keith Harrison and Dr Simone Yule on the work of the North Dorset Locality Group to develop prevention at scale.

The presentation showed how the Locality Group had developed with commitment and enthusiasm of those involved and how good links and relationships had been formed within the area with the aim of enabling residents to look after their own health and wellbeing. The Group had four main areas of work - mapping of physical activity opportunities, community health information events, exercise referral schemes and walking for health. An explanation of how these had progressed over the life of the Group was given. The Group had also taken advantage of experience and good practice from other Groups both inside and outside of Dorset and was identifying new ways of working with little resource to promote prevention at scale. Examples of work being progressed were given including the training of volunteers to increase weekly walking groups with the intention of extending this to children and families,

In conclusion consideration of future Locality Group funding was sought and the importance of Groups having the right membership was highlighted if they were to thrive and succeed. The North Dorset Group now had local knowledge, knew most of the deprived areas and social issues. Attention was drawn to the fact that issues for adjacent electoral wards could be very different and this illustrated the importance of local data and information.

Members welcomed the presentation and the progress the Locality Group had made. It was suggested the Locality Groups should involve Police Prevent Teams as a matter of forging links with the Criminal Justice Services. Links with other services such as mental health and countryside ranger services were also suggested. It was recognised that Locality Group work was a good way of identifying where resources could be targeted to best effect.

The Chairman thanked the presenters for the update on the work of the North Dorset Locality Group and hoped that this experience could be shared with other areas of Dorset.

**Noted****Work Plan**

- 31 The Board received a report by the Director of Public Health, Bournemouth, Dorset and Poole which updated members on the current Work Plan.

**Noted**

Meeting Duration: 2.00pm to 3.15pm

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The formal part of the meeting was followed by a thematic session on Starting Well.

Objectives of the session were to:-

- Increase Health & Wellbeing Board Members' awareness of the developing Prevention at Scale programme and implications for Dorset (starting well, living well, ageing well and healthy places).
- focus on starting well workstream. It gave the opportunity to showcase challenges, evidence and case studies where delivering approaches at scale could most make an impact.
- to allow Board Members and system leaders to identify where they could most usefully add value to the proposals, particularly joint working with partners.

There were breakout discussions around 4 stations highlighting examples of approaches already being deployed locally, and the potential for prevention at scale with time for questions and answers.

1) Prevention at Scale and Family Partnership Zones	Kate Harvey, Public Health Dorset Patrick Myers, Dorset County Council
2) Smoking Cessation in Pregnancy	Fiona Johnson, Public Health Dorset Jo Hartley, Dorset County Hospital Fiona Dodd, Dorset County Hospital
3) The potential of our 0-5 offer	Amanda Davis, Dorset County Council Lynette Ross, Early Years Advisor Fiona Dodds, Dorset Healthcare
4) Building Whole School Approaches to Health and Wellbeing	Jo Wilson, Public Health Dorset Martin McLeman, Head Teacher, QE Annie Hargreaves, Active Dorset Dr Sarah Kay, GP Fellow

A full report of the session and actions arising will be presented in the report to the next Dorset Health and Wellbeing board on 8 November 2017.